

The Location Report Builder is a tool that allows you to build customized reports based on indicators and locations of interest, to help tell the story of your community. Below are step-by-step instructions on creating a custom report using the Location Report Builder.

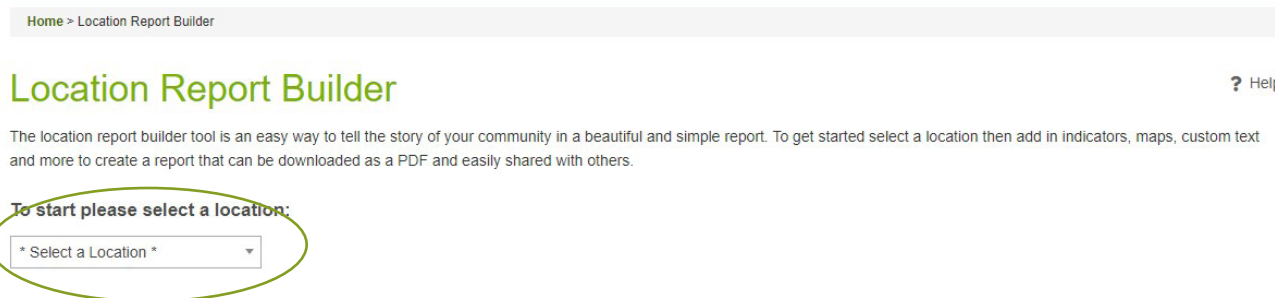
STEP 1

Hover over the “Explore Data” menu tab, then click “Build a Custom Report.”



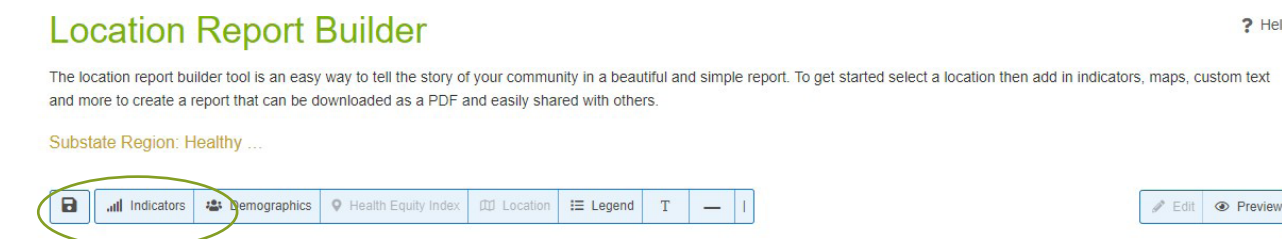
STEP 2

Start by selecting the desired location from the drop down list.



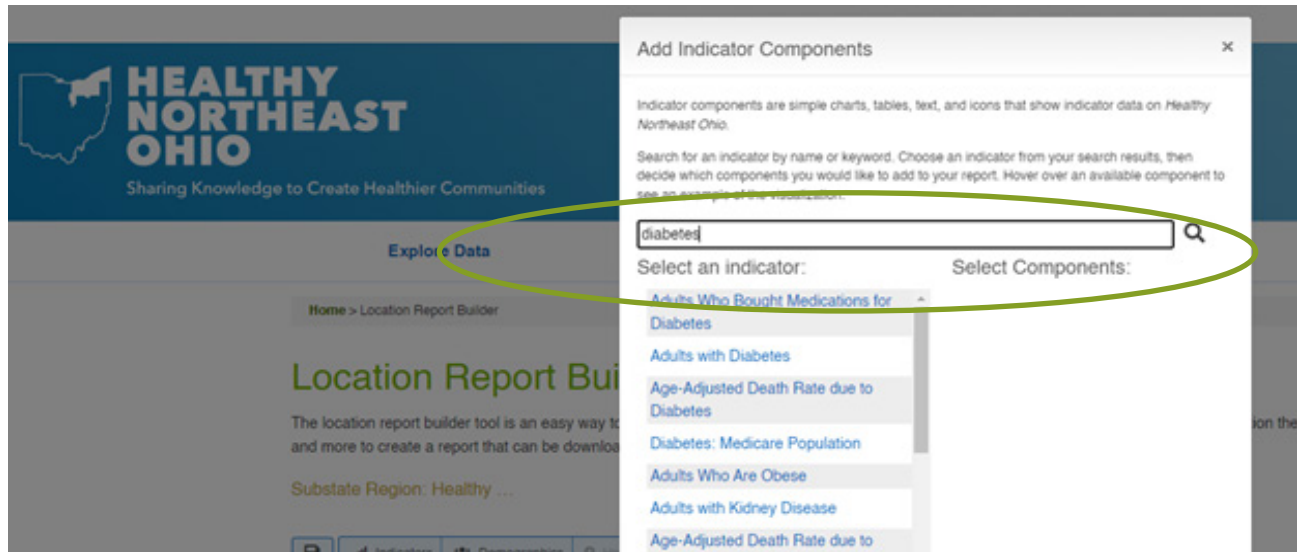
STEP 3

To add an indicator click on “Indicators” in the toolbar. Indicators must be added one at a time.



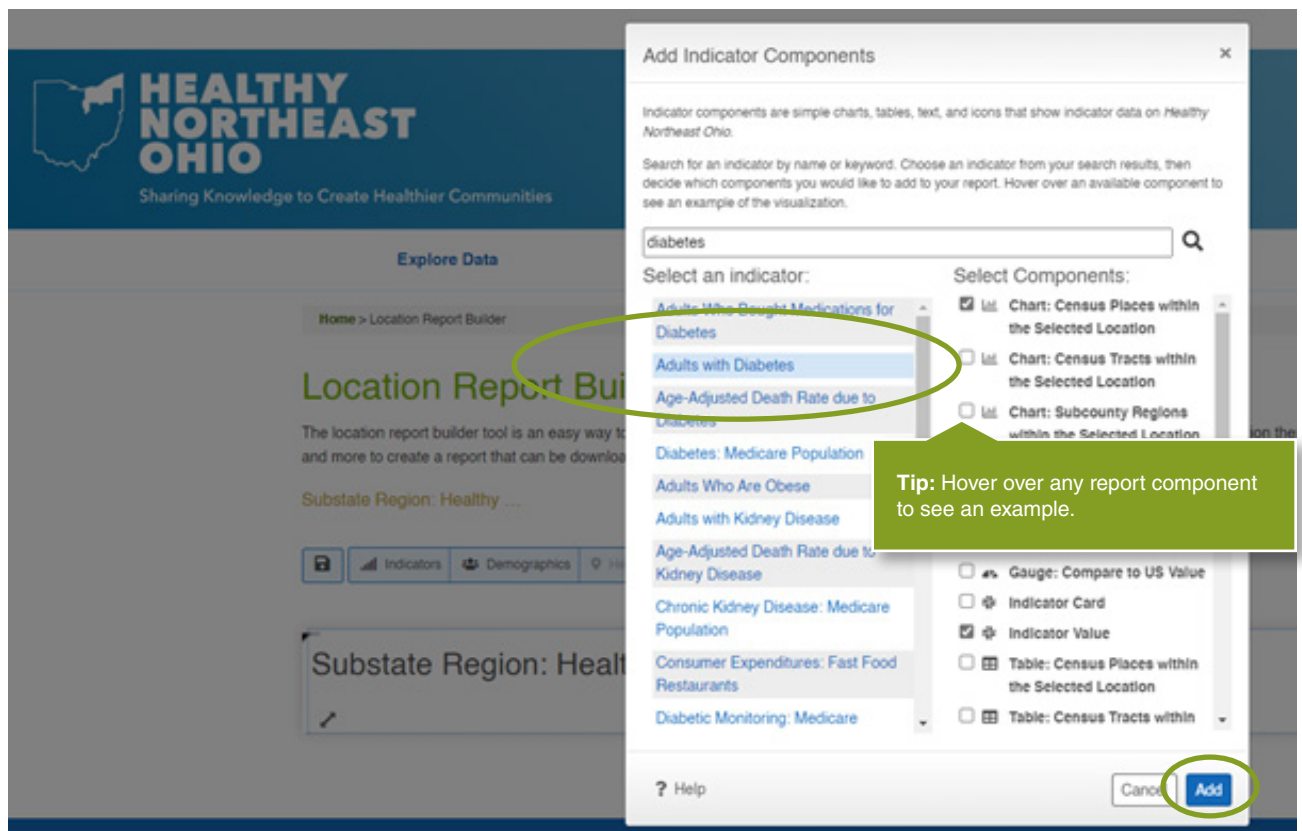
STEP 4

Next, search by keyword or indicator name, then click enter to see a list of relevant indicators.



STEP 5

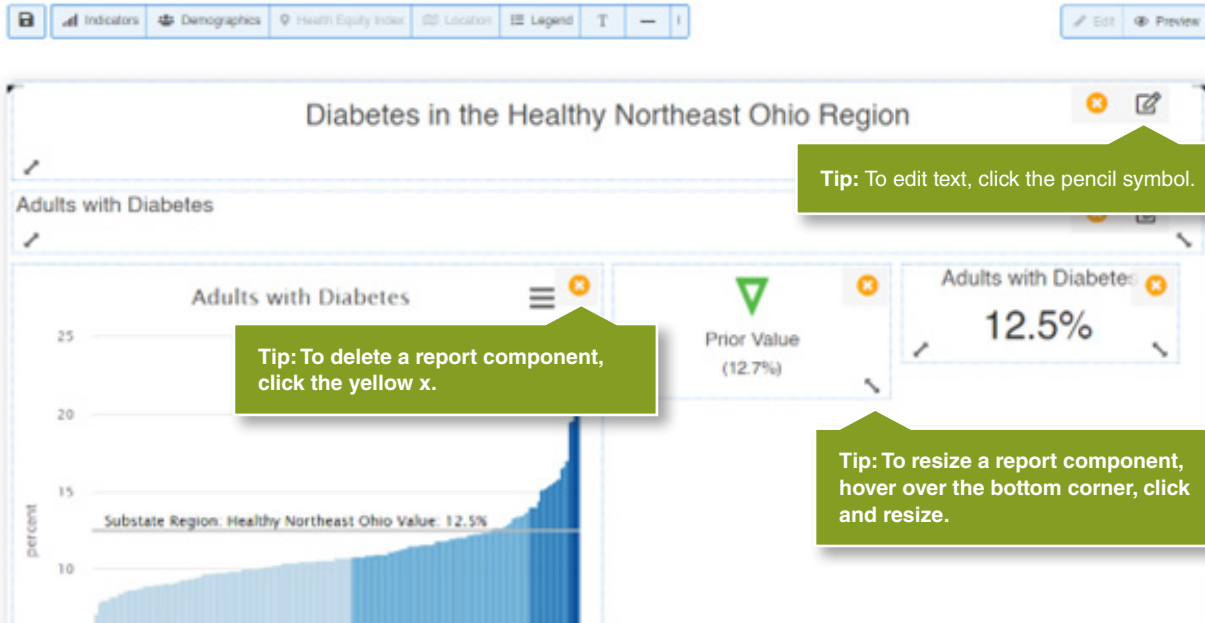
Click on an indicator, and then select report components of interest. Once you have selected all report components click "Add."



STEP 6

Your custom report is now displayed. While in Edit Mode you can edit text, resize and move components. To move a report component, hover over it until the 4-arrowed symbol is shown, click and hold down while dragging the component to the desired location.

Substate Region: Healthy ...



Indicators Demographics Health Equity Index Location Legend T - | Edit Preview

Diabetes in the Healthy Northeast Ohio Region

Adults with Diabetes

Adults with Diabetes

25
20
15
10
Percent

Substate Region: Healthy Northeast Ohio Value: 12.5%

Prior Value (12.7%)

Adults with Diabetes: 12.5%

Tip: To edit text, click the pencil symbol.

Tip: To delete a report component, click the yellow x.

Tip: To resize a report component, hover over the bottom corner, click and resize.

STEP 7

To save a custom report click on the save icon, then click "Download as a PDF." If your report is not complete but you would like to save your progress, click "Temporarily save for later." This will save the report in your web browser until you clear your cache.

Explore Data

Home > Location Report Builder

Location Report Builder

The location report builder tool is an easy way to... and more to create a report that can be downloaded...

Substate Region: Healthy ...

Save Report

- Download as a PDF
- Temporarily save for later (Stores the report in your web browser)
- Download a config file (Saves a file that can be used to import the full report)

Indicators Demographics Health Equity Index Location Legend T - |